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| Report To: | Environment & Regeneration Committee | Date: | 27 October 2022 |
| Report By: | Interim Director, Environment & Regeneration | Report No: | E+R/22/10/09/SJ/JH |
| Contact Officer: | Jennifer Horn | Contact No: | 01475 715573 |
| Subject: | Governance of External Organisations | | |

1.0 PURPOSE AND SUMMARY

1.1 For Decision For Information/Noting

1.2 The purpose of this report is to provide the Committee with an annual update in respect of the governance of four external organisations which the regeneration and planning service have interaction with.

2.0 RECOMMENDATIONS

2.1 That Committee are asked to note that there are sufficient control measures in place in respect of the four organisations identified within the report.

Stuart Jamieson
Interim Director, Environment & Regeneration

3.0 BACKGROUND AND CONTEXT

- 3.1 The Council has adopted a process, within its financial regulations, to ensure that it fulfils its overall governance responsibilities towards external organisations effectively.
- 3.2 A list of all relevant organisations is prepared on an annual basis by the Chief Financial Officer and thereafter submitted to the Policy and Resources Committee for approval. The Environment and Regeneration Committee has four such organisations within its operational remit i.e. Inverclyde Community Development Trust; Inverclyde Advice and Employment Rights; Stepwell; and Riverside Inverclyde which is an Arms Length External Organisation (ALEO). The level of governance required for these organisations is dependent on their size, risk and contract arrangements.
- 3.3 Inverclyde Community Development Trust: Inverclyde Community Trust provide contracted employability services under contract with the Council. Regular monthly monitoring meetings take place with payment subject to validated invoice. Regular Board meetings take place. Elected Members participate in Board meetings.
- 3.4 Inverclyde Advice and Employment Rights: Inverclyde Advice and Employment Rights Service provide contracted employability services under contract with the Council. Regular quarterly monitoring meetings take place with payment subject to validated invoice. Regular Board meetings take place.
- 3.5 Stepwell Consultancy Ltd:- Stepwell provide contracted employability services under contract with the Council. Regular monitoring meetings take place with payment subject to validated invoice. Regular quarterly Board meetings take place.
- 3.6 Riverside Inverclyde and Riverside Inverclyde Property Holdings Ltd:- Riverside Inverclyde was set up in 2004 as an Urban Regeneration Company to stimulate physical regeneration in Inverclyde. The focus of the company in recent years has been to manage its property portfolio, contained within Riverside Inverclyde Property Holding Limited as well as seeking development opportunities available to it, as funds become available, and providing economic support. Riverside Inverclyde and their subsidiary company RIPH Ltd are managed on behalf of their respective Boards under Service Level agreements with the Council. Regular monitoring meetings take place with payment subject to validated invoice with their independent accountants with legal advice also provided independently. Regular Board meetings take place with performance reports prepared which identify activity against target. These targets are generally met. Elected Members participate in Board meetings. The companies both pass the Councils financial checks.

4.0 IMPLICATIONS

- 4.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

| SUBJECT | YES | NO | N/A |
|--|-----|----|-----|
| Financial | X | | |
| Legal/Risk | X | | |
| Human Resources | | X | |
| Strategic (LOIP/Corporate Plan) | | X | |
| Equalities & Fairer Scotland Duty | | X | |
| Children & Young People's Rights & Wellbeing | | X | |
| Environmental & Sustainability | | X | |

| | | | |
|-----------------|--|---|--|
| Data Protection | | X | |
|-----------------|--|---|--|

4.2 Finance

One off Costs

| Cost Centre | Budget Heading | Budget Years | Proposed Spend this Report (000) | Virement From | Other Comments |
|-------------|----------------|--------------|----------------------------------|---------------|----------------|
| | | | | | |

Annually Recurring Costs/ (Savings)

| Cost Centre | Budget Heading | With Effect from | Annual Net Impact | Virement From (If Applicable) | Other Comments |
|-------------|----------------|------------------|-------------------|-------------------------------|----------------|
| | N/A | N/A | N/A | N/A | |

4.3 Legal/Risk

The governance identified within the report minimises any potential legal risk.

4.4 Human Resources

None.

4.5 Strategic

None.

4.6 Equalities and Fairer Scotland Duty

(a) Equalities

This report has been considered under the Corporate Equalities Impact Assessment (EQIA) process with the following outcome:

| | |
|---|---|
| | YES – Assessed as relevant and an EqIA is required. |
| X | NO – This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, assessed as not relevant and no EqIA is required. Provide any other relevant reasons why an EqIA is not necessary/screening statement. |

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:-

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

| | |
|---|--|
| | YES – A written statement showing how this report’s recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed. |
| X | NO – Assessed as not relevant under the Fairer Scotland Duty for the following reasons: Provide reasons why the report has been assessed as not relevant. |

4.7 Children and Young People

Has a Children’s Rights and Wellbeing Impact Assessment been carried out?

| | |
|---|---|
| | YES – Assessed as relevant and a CRWIA is required. |
| X | NO – Assessed as not relevant as this report does not involve a new policy, function or strategy or recommends a substantive change to an existing policy, function or strategy which will have an impact on children’s rights. |

4.8 Environmental/Sustainability

Has a Strategic Environmental Assessment been carried out?

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|---|---|
| | YES – assessed as relevant and a Strategic Environmental Assessment is required. |
| X | NO – This report does not propose or seek approval for a plan, policy, programme, strategy or document which is like to have significant environmental effects, if implemented. |

4.9 Data Protection

Has a Data Protection Impact Assessment been carried out?

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|---|--|
| | YES – This report involves data processing which may result in a high risk to the rights and freedoms of individuals. |
| X | NO – Assessed as not relevant as this report does not involve data processing which may result in a high risk to the rights and freedoms of individuals. |

5.0 CONSULTATION

5.1 None.

6.0 BACKGROUND PAPERS

6.1 None.